



2012 Youth Group Permit

Information, Conditions and Requirements For Long Island State Park Region

FEES, DATES AND INFORMATION CONTAINED HEREIN IS SUBJECT TO CHANGE

Youth Organizations - An organized group of 10 or more unrelated youths 16 and under. Youth Organizations, profit and non-profit, must comply with the following requirements, in addition to the rules and regulations of the Group Use Permit which may be obtained from the permit office. Youth Group Permits are obtained by mail from Long Island State Parks Headquarters in Babylon, not the park.

1. Youth organization's (EXAMPLE: **DAY CAMPS, DAY CARE CENTERS, RELIGIOUS YOUTH GROUPS, P.A.L.S. AND YOUTH COMMUNITY ASSOCIATIONS, ETC.**) permits may be limited to a maximum of two days per week to any combination of State Parks in the Long Island Region. **EXCEPTION: CAPTREE STATE PARK** - visits to Captree for the purpose of fishing/excursion boat trips will not be counted in the 2 day per week limit. A permit is required. **EXCEPTION: ROBERT MOSES STATE PARK IS NOT AVAILABLE TO ANY YOUTH GROUPS.**
2. A SEPARATE application and check or money order must be submitted for each outing date requested. If this requirement is not followed, all applications and materials WILL BE RETURNED.
3. Completed applications must be received at least (15) days prior to the first use date. Permits must be accompanied by the proper permit fees and the following requirements:
 - a. A photocopy of this year's or last year's certificate or license from the applicable state or local agency (Example: Board of Health, Department of Social Services, etc.) authorizing the permittee to operate a youth organization, and that the permittee meets all the legal requirements for such an operation during the terms of the permit.
 - b. Name, address, and telephone number of the owners and operators.
 - c. Copy of certificate of insurance - Public liability for not less than \$1,000,000/\$2,000,000 for bodily injury, death and property damage and, MUST NAME: The People of the State of New York, the New York Office of Parks, Recreation and Historic Preservation, the Long Island State Park, Recreation and Historic Preservation Commission, their commissioners, officers, agents and employees are named as additional insured.

ALL INCOMPLETE APPLICATIONS WILL BE RETURNED.

4. Due to space limitations, permits will be issued subject solely at the discretion of the Long Island State Park Region.
5. THE PERMIT FEE IS REFUNDABLE FOR INCLEMENT WEATHER OR ONLY IF ADVANCE NOTICE OF CANCELLATION IN WRITING (NO PHONE CALLS) IS RECEIVED AT LEAST SEVEN (7) DAYS BEFORE OUTING DATE ALONG WITH ORIGINAL PERMIT AND ORIGINAL BUS TICKETS. Refund fees for a reserved area at Belmont Lake, Hempstead Lake, Valley Stream, Bethpage and Heckscher State Parks: Ten dollars (\$10.00) will be retained by the Long Island State Park Region in processing any reservation refund.
 - a. For cancellations received by this office more than 30 days prior to the reserved date, a full (100%) refund shall be issued (less \$10.00 processing fee. *Processing fee subject to change*)
 - b. For cancellations received by this office at least 10 days prior to the reservation date, a half (50%) refund shall be issued (less \$10.00 processing fee. *Processing fee subject to change*)PERMITS MAY NOT BE USED FOR ANOTHER DATE OR GROUP. NO RAIN DATES ARE GIVEN IN ADVANCE.
6. No persons in excess of the number authorized in the permit are to be brought to the park. The number of passengers in the class vehicle used must not exceed the allowable limits as fixed by law, or codes, rules and regulations.
7. The permittee is subject to compliance with all the terms herein described and any violation will result in refusal of admittance or request to leave the park. All members of the group must comply with the directions of the Park Manager/Superintendent or his/her designated representative.
8. Bus Fees are: \$75 per bus - profit organizations, \$35 per bus - non-profit organizations (WITH NYS TAX-EXEMPT CERTIFICATES IN ORGANIZATION'S NAME ONLY) (Copy MUST be submitted with application): Title 1, Section 104 of the Vehicle and Traffic Law defines "bus" as: Every motor vehicle having a seating capacity of fifteen or more passengers in addition to the driver and used for the transportation of persons. All vehicles registered as a bus must pay the bus fee regardless of the number of passengers on board. ALL YOUTH GROUPS MUST HAVE VALID PERMITS AND BUS TICKETS OR THEY WILL BE DENIED PARK ENTRY. ALL NON-PROFIT ORGANIZATIONS ARRIVING AT THE PARK WITHOUT A PERMIT WILL BE CHARGED THE FULL \$75 FEE (PROVIDED THAT THE PARK HAS NOT REACHED FULL CAPACITY). No refund will be given for the difference between for profit and not for profit bus tickets.
REFUND POLICY for buses: there will be a service fee of \$10.00 on refunds for non-profit & profit buses.
BUS PERMIT REFUNDS WILL BE MADE ONLY IF ADVANCE NOTICE OF CANCELLATION IN WRITING (NO PHONE CALLS) IS RECEIVED AT LEAST SEVEN (7) DAYS BEFORE OUTING DATE.

Permittee has 60 days after event and notification of cancellation to return bus tickets and permit to receive a refund.

9. Discharge and pick-up of members of the group on roadways, toll plazas, park entrances or at any point within the park other than that designated by the Park Manager/Superintendent is strictly prohibited.
10. Permits are issued on the condition that the permittee shall be responsible for any and all damage to park property or facilities which may result from the permittee's use thereof. The said permittee assumes all risks and shall hold harmless and defend the State of New York, the New York State Office of Parks, Recreation and Historic Preservation and the Long Island State Park Region, its officers and employees, for injury or death arising out of an accident to themselves or others, resulting from activities under this permit or by reason of any authorized activities undertaken in the contravention to the terms under which this permit is issued. Violation of the above rules or other Long Island State Park regulations will result in immediate revocation of permit (NO REFUND), possible issuance of summons and whatever other legal remedies the Long Island State Park Region deems necessary.

GUIDELINES FOR SWIMMING BY YOUTH ORGANIZATIONS

Recognizing that swimming carries with it inherent risks and in view of PARKS' mission to provide "...safe enjoyable recreational...opportunities...", the following guidelines have been instituted and shall apply to all youth organizations seeking approval for organized outings to Long Island State Parks when those outings are to include swimming or bathing by youth organizations:

- A. Children under ten (10) years of age shall not be permitted to engage in ocean swimming or bathing.
- B. When youth organizations are brought into the water for swimming or bathing of any kind, the youth organization will provide for a counselor-to-youth ratio of no less than 1 to 6 and will utilize the buddy system as noted in the NYS health code.
- C. Before any attempt is made to enter the ocean, the youth organization's group leader must first report to the main lifeguard stand and show the permit issued by Long Island State Park Region to the lifeguard officer in charge of the mainstand. The youth organization's leader must ask the head lifeguard where the group should enter the water
(NOTE: IT REMAINS WITHIN THE DISCRETION OF THE LIFEGUARD IN CHARGE TO PROHIBIT BATHING IF, IN THE JUDGEMENT OF THE LIFEGUARD, WATER CONDITIONS DO NOT ALLOW FOR SAFE BATHING).
- D. Youth organization operators are responsible for maintaining effective control of their groups' litter by placing it in trash receptacles provided on the beachfront. They will also assure that their groups do not occupy licensed concession premises or otherwise prevent concession customers from using sales and seating areas within those licensed premises, unless youth organization members make appropriate sales. The youth organization operators are also responsible for assuring that comfort stations are not used for any other purpose including changing clothes and bathing/showering since there are facilities provided for those purposes within the park.

No more than 50 children will be permitted at any one oceanfront at any one time to ensure effective surveillance of the waterfront by lifeguards. State park facilities at which swimming or bathing will be permitted and the maximum number of youths for which a permit may be issued are specified below:

FACILITY		MAXIMUM SIZE OF GROUP
Jones Beach East Bathhouse:	Ocean Beach	50 (10:45AM to 12:45PM) 50 (1:15PM to 3:15PM)
Jones Beach West Bathhouse:	Ocean Beach	50 (10:45AM to 12:45PM) 50 (1:15PM to 3:15PM)
	Pool*	200 (10:45AM to 12:45PM) 200 (1:15PM to 3:15PM)
Jones Beach Zach's Bay	Bay	200 (10:45AM to 12:45PM) 200 (1:15PM to 3:15PM)
Heckscher:	Bay	200 (10:45AM to 12:45PM) 200 (1:15PM to 3:15PM)
Gov. Alfred E. Smith/Sunken Meadow:	L.I. Sound	200 (10:45AM to 12:45PM) 200 (1:15PM to 3:15PM)

*Jones Beach State Park: All youth groups (Day Camps, Day Care Centers, Religious Youth Groups, P.A.L.S. and Youth Community Associations, etc.) will use the West Bathhouse Pool ONLY. There will be a limit of 200 people per session, Monday through Friday, from 10:45 AM until 12:45 PM or 1:15 - 3:15 PM. Pool fees will be \$3.00 **PER ADULT**, \$1.00 **PER CHILD**. Lockers are available for an additional fee.

2012 SEASON DATES ARE JUNE 25 THROUGH AUGUST 31, UNLESS OTHERWISE NOTED.
APPLICATIONS FOR ALL FACILITIES WILL BE PROCESSED ON A FIRST COME, FIRST SERVED BASIS.

NO FOOD, DRINK OR COOLERS MAY BE BROUGHT INTO ANY POOL AREA

LONG ISLAND STATE PARK REGION
2012 Application For Youth Group Permit

FEES, DATES AND INFORMATION CONTAINED HEREIN IS SUBJECT TO CHANGE



Fill out and mail application to:
Youth Group Permit
Long Island State Parks
PO Box 247
Babylon, NY 11702

PLEASE RETURN APPLICATION AND LEGAL-SIZE,
STAMPED, SELF-ADDRESSED ENVELOPE

**NO GUARANTEE OF DATES OVER THE PHONE. AVAILABILITY OF DATE NOT GUARANTEED UNTIL PERMIT IS ISSUED.
BEFORE BOOKING YOUR BUS/SENDING FLYERS - PLEASE BE AWARE MANY DATES MAY BE BOOKED AND UNAVAILABLE.**

APPLICATION MUST BE RECEIVED NOT LESS THAN 15 DAYS PRIOR TO OUTING DATE

Permits WILL NOT be issued for applications received less than 15 days prior to outing date. Applications MUST BE accompanied by a legal-size, self-addressed, stamped envelope. **SEPARATE** application with check or money order for each date requested **MUST** be submitted or application materials **WILL BE RETURNED. ALL INCOMPLETE APPLICATIONS WILL BE RETURNED.**

1. NAME OF ORGANIZATION OR GROUP _____
2. NAME DIRECTOR _____
STREET _____ APT/FL _____
TOWN _____ STATE _____ ZIP _____ PHONE () _____
NAME OF PERSON IN CHARGE OF GROUP _____

3. APPROX. TIME OF ARRIVAL: _____ AM _____ PM APPROX. TIME OF DEPARTURE _____ AM _____ PM

4. ATTENDANCE TOTAL NO. OF (PEOPLE _____) (CARS _____) (BUSES _____) (VANS _____) (VAN SEATING CAPACITY including driver _____)

5. YOUTH ORGANIZATION: NO. OF COUNSELORS (min. age 18): MALE _____ FEMALE _____
NO. OF CHILDREN: MALE _____ FEMALE _____

Groups must be supervised by competent adult supervisors in a minimum ratio of one supervisor per ten children.

6. Please submit a SEPARATE application for EACH DATE requested:

PARK REQUESTED: 1st choice _____ DATE REQUESTED: 1st choice _____
2nd choice _____ 2nd choice _____
3rd choice _____ 3rd choice _____

If you request Heckscher, Gov. Alfred E. Smith/Sunken Meadow or Jones Beach, please also fill out below.

WILL YOUR GROUP BE SWIMMING? YES _____ NO _____

Heckscher Bay, Give 1st, 2nd choice of hours: _____ 10:45 - 12:45, or _____ 1:15 - 3:15

Gov. Alfred E. Smith/Sunken Meadow Sound, Give 1st, 2nd choices of hours: _____ 10:45 - 12:45, or _____ 1:15 - 3:15

Jones Beach - Oceanfront, Give 1st, 2nd choice of hours: _____ 10:45 - 12:45, or _____ 1:15 - 3:15

Jones Beach - West Bathhouse Pool, Give 1st, 2nd choices of hours: _____ 10:45 - 12:45, or _____ 1:15 - 3:15

Jones Beach - Zach's Bay, Give 1st, 2nd choice of hours: _____ 10:45 - 12:45, or _____ 1:15 - 3:15

7. A **SEPARATE** CHECK OR MONEY ORDER FOR **EACH** YOUTH ORGANIZATION OUTING BUS PERMITS AND/OR RESERVED AREA MUST ACCOMPANY APPLICATIONS. DO NOT SEND CASH. MAKE CHECKS OR MONEY ORDERS PAYABLE TO OPRHP - LONG ISLAND REGION.

PLEASE INDICATE BELOW IF REQUEST IS FOR A RESERVED AREA - **SEE IS REQUIRED**

BETHPAGE: Eagle Pavilion _____ Blue Bird Pavilion _____

BELMONT LAKE: picnic pavilion _____ HEMPSTEAD LAKE: picnic pavilion _____ VALLEY STREAM: picnic pavilion _____

HECKSCHER: picnic pavilion (field #3) _____ picnic pavilion (field #2) Deer _____ Taylor _____

NOTE: Please phone the Long Island State Park Region Permit Office (631) 321-3515, for all reserved areas, information and fees.

PAYMENT ENCLOSED - DO NOT MAIL CASH.

FOR OUTING BUS PERMITS-\$75 per bus \$ _____

TAX EXEMPT-\$35 per bus \$ _____

FOR BETHPAGE PICNIC PAVILION \$ _____

FOR BELMONT PICNIC PAVILION \$ _____

FOR HECKSCHER PICNIC PAVILION \$ _____

FOR HEMPSTEAD PICNIC PAVILION \$ _____

FOR VALLEY STREAM PICNIC PAVILION \$ _____

Fill in your payment information

Check or Money Order, (Payable to: OPRHP-Long Island Region)

VISA MasterCard DISCOVER AMERICAN EXPRESS

Acct No. _____

Exp. Date _____

Signature _____

I CERTIFY THAT I HAVE READ, UNDERSTAND AND WILL COMPLY WITH THE ENCLOSED INFORMATION, CONDITIONS AND REQUIREMENTS:

(SIGNATURE OF APPLICANT)

(DATE)

NOTE: IF YOU DO NOT RECEIVE PERMIT 5 DAYS PRIOR TO OUTING DATE, CALL THE LONG ISLAND STATE PARK REGION PERMIT OFFICE FOR VERIFICATION (631-321-3515). TO RECEIVE PERMIT, APPLICANT MUST SEND LEGAL-SIZE, STAMPED, SELF-ADDRESSED ENVELOPE WITH APPLICATION.

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A

COMPANY B

COMPANY C

COMPANY D

INSURED

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT _____				GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS-COMMOD AGG	\$ 2,000,000
					PERSONAL INJURY	\$ 1,000,000
					EACH OCCURRENCE	\$ 1,000,000
					FIRE DAMAGE (Any one fire)	\$ 50,000
					MED EXPENSE (Any one person)	\$ 5,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL-OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS _____				COMBINED SINGLE LIMIT	\$
					BODILY INJURY/PERSON	\$
					BODILY INJURY/ACCIDENT	\$
					PROPERTY DAMAGE	\$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO _____				AUTO ONLY-EA ACCIDENT	\$
					OTHER THAN AUTO ONLY:	
					EACH ACCIDENT	\$
					AGGREGATE	\$
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE	\$
					AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY THE PROPRIETOR/ PARTNER/EXECUTIVE OFFICERS ARE: <input checked="" type="checkbox"/> INC <input type="checkbox"/> EXCL				BY-STATE LIMITS <input type="checkbox"/> OTHER	\$
					EL EACH ACCIDENT	\$
					EL DISEASE-POLICY LIMIT	\$
					EL DISEASE-EA EMPLOYEE	\$
	OTHER Blcks. Risk/Floater Disability				Contract Value \$ _____	
					DBL * Statutory	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

The People of the State of New York, the New York State Office of Parks, Recreation and Historic Preservation, the Long Island State Park, Recreation and Historic Preservation Commission, their commissioners, officers, agents and employees are named as additional insured.

CERTIFICATE HOLDER

LONG ISLAND REGION
 N.Y.S. OFFICE OF PARKS RECREATION &
 HISTORIC PRESERVATION
 BELMONT LAKE STATE PARK
 P.O. BOX 247
 BABYLON, NY 11702-0247

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE