



Snowmobile Course Registration



Date of Request _____

Please note that this form will only be accepted if all entries below are completed and submitted by a NYS certified active instructor. You may list more than one course on this form **only** if all information is the same except for the date(s). Completed Snowmobile Course Registration sheets may be submitted via fax to (518) 486-7378, Attention Snowmobile Unit or email to Snowmobile.Unit@oprhp.state.ny.us. Requests **MUST** be received a minimum of **four (4) weeks prior to the course**. Submission of form does not imply automatic acceptance of request or immediate mailing of materials. Materials may only be used for NYS Snowmobile Safety Education courses.

Certified Instructor Information (additional certified instructors can be listed in the Notes section)
(Prospective Instructors should be listed on the back of the Course Attendance Sheets)

Lead Instructor Name: _____ Instructor #: _____

Daytime Phone # for Parks: _____ Is this your first course this season? Yes No

Shipping Address for Materials (please note we **CANNOT** ship to a PO Box): _____

Will other Certified Instructors teach with you? Yes No

Additional Certified Instructor: _____ Instructor #: _____

Additional Certified Instructor: _____ Instructor #: _____

Course Information

Type of Class (check one): Youth Adult Both Display on Parks Website: Yes No

Course Date(s): _____ # of class sessions (held for 1 day or more?): _____

Start Time (each day): _____ Finish Time (each day): _____

Location: _____

County Name (where course is being held): _____

Class Size (best estimate so enough for class, leftover materials may be saved for next class, **but not given to others**) _____

Optional Web Remarks (*limited space available*) Lunch Provided Lunch Available for Purchase

Must Pre-Register Pre-Registration Preferred Other: _____

For pre-registration, please provide Contact Name & Ph #: _____

Inventory of Materials (please provide as accurate an amount as possible of **what you have on hand**)

Student Workbooks	_____	Student Answer Sheets	_____
Temporary Certificates (ADM 116)	_____	Snowmobile Guides	_____
Student Operator Patches	_____	Hand Signal Stickers	_____
Course Attendance Sheets (ADM 115)	_____		

Other Notes to Parks _____

Submitted by: _____

Print Instructor Name

Instructor Signature

Instructor #