

NYS OPRHP SNOWMOBILE UNIT

GROOMING & TRAIL MAINTENANCE EQUIPMENT PURCHASE PRIOR APPROVAL REQUEST FORM

(FOR EQUIPMENT VALUED OVER \$2,500.00 EACH)

Directions: Please use one sheet for each piece of equipment. **A copy of TME Appendix B Equipment Summary must be attached.** The Local Sponsor (a representative from the municipality) must sign this form. If no specific item has been selected, you must provide as much information as possible referring to the item's size and year (groomer class, drag length, etc.). **In order to be reimbursed for any costs associated with this item, OPRHP must approve the request PRIOR to purchase.**

Local Sponsor/Municipality _____ TME _____

List any other Municipalities where this item will be used: _____

Anticipated purchase: Groomer Drag Maintenance Vehicle New Used

Item Description (Class, Size, etc.) Manufacturer (if known) Model (if known) Year

Vendor's Name _____ Estimated Cost _____

Reason for request: _____

Other anticipated costs associated with this purchase (accessories, repairs, etc.): _____

Trails upon which equipment will be used # of State Funded Miles # of TME Funded Miles

Will you use the Amortization Schedule? Yes _____ No _____

Submitted by:

Local Sponsor Name (Print Name) _____ Date _____

Local Sponsor Signature _____

Approved / Denied by:

OPRHP Representative (Print Name) _____ Date _____

OPRHP Representative Signature _____

Comments: _____
